

STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC: Award of Contract
Vehicle Parts
Bid #670411

ITEM NO: 8.K.

PREPARED BY: H. Charles Woodruff
Department of Financial
Services

MEETING: June 15, 2004

ACTION DATE: June 15, 2004

Craig Greenlaw
Director of Central Garage

ACTION REQUESTED BY THE SUPERINTENDENT: That the Stafford County School Board award the contract for the purchase of vehicle parts for Stafford County Central Garage to Carquest Auto Parts, 4810 Jefferson Davis Highway, Fredericksburg, Virginia 22408 for the contract period July 1, 2004 through June 30, 2005.

KEY POINTS:

1. As a result of competitive bidding (Bid #670411) which took place June 7, 2004, Carquest Auto Parts will provide the best value (overall combination of quality, price and timely delivery).
2. The estimated expenditure for the contract period July 1, 2004 through June 30, 2005 is \$60,000.00.
3. Carquest has provided satisfactory service during the current contract period

SCHOOL BOARD GOAL: Not applicable.

FUNDING SOURCE: FY 2005 Budget for Central Garage

AUTHORIZATION REFERENCE: School Board Policy 4-29